

Examination results: January 2012

Results day

Thursday 8 March

Getting results

Pupils can collect results from the examinations office from 8-8.30am. If not collected, they will be given to the House Master or House Mistress to distribute.

For candidates who are not current pupils or who are away from school, please telephone 01761 235159 from 8.45am – 10.35am.

Retakes

Pupils whose Summer entries need to be adjusted on the basis of the January results have until Thursday 15 March to make amendments.

Enquiries on results

Please be advised that enquiries are expensive and not often successful. Marks and grades can go down as well as up.

Service 1 is a readdition of the marks on the paper.

Service 2 is a remark

Service 5 means that the candidate receives the original script back.

To take advantage of any of the services:

- The consent form must be completed and signed by the **candidate**
- Enclose a cheque (if not current pupil) payable to Downside School.
- Post to Mr M Grinsell at the school to **arrive** by the date indicated.
- Refunds can only be requested if the overall subject grade (and not individual module marks or grades) changes.

Please note that the fees are per component.

Service	Deadline	Non-refundable Fee
1. Clerical re-check	16 April	£13.50
2. Re-mark	16 April	£44
5. Script original	16 April	£9.30

Contact details

Post: Mr M Grinsell
Downside School
Stratton-on-the-Fosse
Radstock
BA3 4RJ

Telephone : 01761 235159

Email: mgrinsell@downside.co.uk

Candidate consent form for results enquiry

Candidate Number

Candidate Name

Level: (GCSE, IGCSE, AS, A)

Exam board (AQA / Edexcel / OCR / WJEC)

Subject

Module / paper

Service required (1, 2, 5).....

email address to report result of remark/ return of paper.....

I give my consent to Mr Grinsell make an enquiry about the result of the examination(s) listed above. In giving consent I understand that the final subject grade awarded to me may be lower than, higher than, or the same as the grade which was originally awarded for this subject. I give permission for any returned paper to be used by school staff for teaching purposes.

I enclose a cheque for the correct fee (if not current pupil). I understand that I can only claim a refund if the overall subject grade changes.

Signature of **candidate**

Date